Founded in 1842, the New York Philharmonic is the oldest symphony orchestra in the United States, and one of the oldest in the world. Each season the Philharmonic connects with up to 50 million music lovers through live concerts in New York City and on its worldwide tours and residencies. David Geffen Hall, the home of the Philharmonic, is currently under renovation and the orchestra is performing in several different venues this season. The new hall will re-open to the public in the fall of 2022 with state-of-the-art acoustics and more inviting spaces.

The New York Philharmonic seeks a **Junior Designer** to join the Marketing department in developing digital and print materials for the organization. The Junior Designer will report into the Designer and will assist in the execution, refinement, and evolution of the New York Philharmonic’s new visual identity through multiple channels, as well as implement brand standards and best practices for the internal design production workflows. The candidate will have an extreme attention to detail, a self-starter attitude, and the flexibility to work across multiple formats.

**Responsibilities include:**

- Responsible for executing the design and development of organizational collateral including print and digital materials, out-of-home advertisements, direct mail, standard banner advertisements, web/email content, social media content.
- Work closely with the Designer and key stakeholders to ensure brand standards are met and kept consistent across all creative materials.
- Assist the Designer in the development of creative concepts through execution.
- Oversee the preparation of materials to ensure quality of production prior to delivery of final assets.
- Support Designer in building and sustaining vendor relationships and production processes.
- Work independently at times with members of other departments to fulfill their design needs.
- Help establish and execute efficient workflows for design and production and ensure timely delivery of projects.
- Miscellaneous duties as assigned.

**Requirements:**

A minimum of 2 years of print and digital production design experience. Strong knowledge of print production techniques and file preparations for web. Proficient in Adobe Creative Suite: InDesign, Photoshop, Illustrator, and Acrobat. Experience with After Effects and Premiere. Strong attention to detail, strong sense of layout design, page composition, and typography and the ability to multitask and prioritize without compromising quality. Excellent communication skills, collaborative attitude and commitment to valuing diversity and contributing to an inclusive working environment.
The New York Philharmonic offers a competitive salary and comprehensive benefits package to our full-time employees including:

- Medical Dental and Vision coverage
- Employer contributions to the 403(b) plan after one year of employment
- Employer paid Life and Disability insurance
- 12 Holidays
- 20 Vacation days in 3rd calendar year of employment

Please submit a resume and a cover letter along with your salary expectations to resumes@nyphil.org.

No phone calls, please. Although we appreciate your interest, we will only contact applicants we are considering for interview.

*The New York Philharmonic is an Equal Opportunity Employer and does not discriminate on the basis of age, immigration or citizenship status, color, disability, ethnicity, gender, gender identity, marital and partnership status, national origin, race, religion, sexual orientation, veteran or active military service member or any other characteristic protected by federal, state or local laws in its employment policies.*