

Position - Database Administrator (DBA)

Full-Time Position: Exempt

Reports to: Associate Director of IT

Additional: Off-hours support, 24/7 support is required

The DBA is responsible for support, maintenance and development of the NY Philharmonic's databases which support the website, access control, contact management, revenue generating and reporting systems.

Responsibilities:

- Provide Database Administration and day to day support of SQL Server (2000, 2005,2008) databases.
- Implement and support Administration tasks such as backup and recovery procedures, database utilities, and data replication technologies while supporting the development, test, and production environments.
- Troubleshoot and provide technical support. Support will involve effective communication to staff and vendors on SQL bugs, application issues, and identify anomalies to implement corrective actions for all production and non-production environments in a timely fashion.
- Specify and create custom reports, lists and ad hoc queries. Consult with staff and management to analyze requirements and design for implementation of appropriate custom databases and systems to meet business needs.
- Manage organizational data definitions and process-flows to ensure consistency, security and accuracy of transactional revenue and financial data.
- Provide technical services to monitor and maintain environments, (the SQL Server production, development, and test databases) running on organization's strategic platforms including periodic software upgrades, vulnerability patching and migration of the SQL Server products.
- Document operational or newly engineered solutions properly to educate and inform the IT Support staff at various levels.
- Create and maintain Windows and SQL scripts to automate scheduled tasks such as setting up and refreshing DEV, QA, and Production database environments.
- Log, schedule and track all changes using change management system tools.
- Responsible for all corrections to the database infrastructure and for repairs to the system or database.
- Other duties as assigned by the IT Director.

Candidates must possess:

- Must have 7+ years of advanced database administration experience with a large scale SQL Server 2000, 2005 and 2008 in multi-node clustered environments including replication and security.
- Must be strong with SQL Maintenance, Back-up, Stored Procedures, SQL Stored Procedures, High-Availability, Performance Tuning, and Future Architecture Design and Expansion.

- Working knowledge of data modeling; database administration problems and requirements; and database analysis and design procedures, techniques, and implementation.
- Experience with Microsoft IIS administration and .NET application.
- Experience with Database Warehousing, Decision Support and OLTP.
- 5+ years experience in reviewing, writing and debugging, tuning complex TSQL (stored procedures, UDFs and triggers etc..) & SQL
- SQL Server Reporting Services (SSRS) experience
- 5+ years windows Scripting, VBScript and advanced DTS, SSIS package design & Development
- ASP, .NET or CFM coding experience
- Working knowledge of and must comply with PCI/DSS
- Experience with advanced SQL Server network connectivity and protocols.
- Strong working experience using various Tools such as Profiler, SQL Performance Analyzer etc.,
- Highly motivated with a commitment to quality service
- Must be able to accurately estimate project resources and accurately project completion timelines
- Strong project management and excellent communication skills required.
- Must be a self-starter, able to prioritize and work well under pressure.
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Additional experience a plus:

- Marketing data analysis experience
- Knowledge of the NetApp and Isilon storage system
- Working knowledge of VM Ware or Virtual Server environments
- PCI/DSS Knowledge
- Tessitura Ticketing System experience a plus